



Notice of Non-key Executive Decision

Subject Heading:	Draw down of unallocated capital funding for Social Care Services
Cabinet Member:	Cllr. Jason Frost – Lead Member for Adult Social Care and Public Health
SLT Lead:	Barbara Nicholls – Director of Adult Services
Report Author and contact details:	Hannah Thorogood – ASC Business Manager - 01708 432827
Policy context:	Investment of additional capital resources within Social Care
Financial summary:	<p>The total unallocated capital remaining as at Oct 2018 is £368,483.67.</p> <p>This paper seeks to gain agreement to draw down £243,800.00 of these unallocated funds to support capital projects within Social Care</p>
Relevant OSC:	Individuals Overview and Scrutiny Sub-Committee.
Is this decision exempt from being called-in?	Yes - it is a non-key decision by a member of staff

The subject matter of this report deals with the following Council Objectives

Communities making Havering	<input type="checkbox"/>
Places making Havering	<input checked="" type="checkbox"/>
Opportunities making Havering	<input checked="" type="checkbox"/>
Connections making Havering	<input type="checkbox"/>

Part A – Report seeking decision

DETAIL OF THE DECISION REQUESTED AND RECOMMENDED ACTION

It is recommended that the Director of Adult Social Care agree to the draw-down of available unallocated capital monies of £243,800.00 to support capital projects within Social Care:

- £203,800 for the roll out of mobile working across ASC and Children's Services; and
- £40,000 for remedial and upgrade works at Yew Tree Resource Centre.

AUTHORITY UNDER WHICH DECISION IS MADE

In accordance with the Council's Constitution, under section 3.3 *Powers of Members of the Senior Leadership Team* (c) it states: In consultation with the relevant Cabinet Member to apply for, accept and manage external funding up to a limit of £500,000 per grant in support of any function within their Directorate provided that any financial contributions by the Council are made from within existing budgets.

In addition to this included in the 2016/17 capital programme, approved by full Council, was the allocation of the grant to Adults including the unallocated element. Therefore the Director of ASC has the authority to draw down from the unallocated element so long as each drawdown or project does not exceed £500,000.

STATEMENT OF THE REASONS FOR THE DECISION

A recent review of capital funding was carried out by ASC with the support of Mark White, Capital And Treasury Manager, for good practice (Oct 18) to confirm the agreed unallocated capital position:

	Total
ASC Grant Received	2,680,989.61
ASC Grant Used	1,883,601.01
Closing Balance of ASC Grant	797,388.60
ASC Grant Committed	428,904.93
ASC Grant Uncommitted	368,483.67

£368,483.67 remains unallocated.

This reports seeks to gain agreement to draw-down £243,800.00 to be utilised in the following projects:

1. **Mobile working:** An additional £203,800k is required to support the existing project (A2130) to commit to agile and flexible working for staff across Adult Social Care and Children's Services. The implementation of mobile working through the

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use of technology in line with the corporate ICT strategy will:

- Allow practitioners to use their time more effectively; including reduction of duplicated service effort, reduction in travel distances and more time spent working directly with clients.
- Ensure better case management by providing secure real time access to the Case Management system enabling professionals to both record and monitor cases even when offline
- Enable a reduction in costs associated with both IT infrastructure and premises.
- Enable fully integrated working to be achieved by allowing all professionals to access real-time data from any location with either a 4g or WIFI connection, including partner agencies
- Enable improved sharing practice between professionals.

The proposed allocation of these monies to fund mobile working in Children's Services will not adversely impact on the remainder of the ASC capital project programme.

2. **Yew Tree Resource Centre Upgrade Works:** £40,000 to improve communal areas at Yew Tree Resource Centre. The building requires upgrade above what is provided by the LBH Corporate Landlord. The Yew Tree Resource Centre is used by LBH staff, NELFT partners, the voluntary sector and Service Users. Areas of the building require refreshing and updating to ensure that it continues to be suitable for the wide range of users. The £40k for refurbishment and upgrading will cover the following areas:

- Voluntary Room
- Meeting Rooms
- Disabled Toilets
- Reception Area
- Communal Corridors
- Staff Toilets; and
- Additional Security Access Doors.

OTHER OPTIONS CONSIDERED AND REJECTED

The option not to roll out mobile working is one that could be considered, but the impact upon the workforce and service delivery would be negative as the highlighted benefits of the project (detailed above) would not be realised.

With regard to the upgrade works at Yew Tree, not carrying out works would begin to impact service delivery at the building as the reception is not fit for purpose and the communal areas are falling into moderate disrepair. The communal areas would also be of a poorer standard than other corporate landlord buildings, such as the Town Hall and Mercury House, meaning inequity for LBH staff and partner staff working in the building.

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PRE-DECISION CONSULTATION

Not applicable.

NAME AND JOB TITLE OF STAFF MEMBER ADVISING THE DECISION-MAKER

Name: Hannah Thorogood

Designation: Business Manager

Signature:



Date: 10/10/2018

Part B - Assessment of implications and risks

LEGAL IMPLICATIONS AND RISKS

The capital spend programme is within the delegated authority granted by the Council for un-ringfenced capital granted. The grant is not ring-fenced and therefore there is no apparent legal implication in using the funds in the way set out.

FINANCIAL IMPLICATIONS AND RISKS

There are no financial risks to this proposal; the drawdown and the proposed use identified in the report are in line with the grant conditions. The aim is for an improved delivery model that supports the Directorate's agenda around the improvement to working arrangements for staff and the consequential benefits to the quality of the service offer. All items of spend identified qualify as being Capital in nature as required by the Authority's Financial Regulations.

HUMAN RESOURCES IMPLICATIONS AND RISKS (AND ACCOMMODATION IMPLICATIONS WHERE RELEVANT)

The mobile working project outlines a commitment to agile and flexible working across the Adult and Children Services workforce – the implications are likely to include new processes, new ways of working, flexible working arrangements and a culture shift in terms of the management of these staff. Staff engagement is essential throughout this process.

EQUALITIES AND SOCIAL INCLUSION IMPLICATIONS AND RISKS

The Public Sector Equality Duty (PSED) under section 149 of the Equality Act 2010 requires the Council, when exercising its functions, to have due regard to:

- (i) the need to eliminate discrimination, harassment, victimisation and any other conduct that is prohibited by or under the Equality Act 2010;
- (ii) the need to advance equality of opportunity between persons who share protected characteristics and those who do not, and;
- (iii) foster good relations between those who have protected characteristics and those who do not.

Note: 'Protected characteristics' are: age, sex, race, disability, sexual orientation, marriage and civil partnerships, religion or belief, pregnancy and maternity and gender reassignment.

The Council is committed to all of the above in the provision, procurement and commissioning of its services, and the employment of its workforce. In addition, the Council is also committed to improving the quality of life and wellbeing for all Havering residents in respect of socio-economics and health determinants.

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There are no significant impacts upon ANY of the protected characteristics and therefore an EA is not necessary for this decision.

BACKGROUND PAPERS

None required.

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Part C – Record of decision

I have made this executive decision in accordance with authority delegated to me by the Leader of the Council and in compliance with the requirements of the Constitution.

Decision

Proposal agreed

Details of decision maker

Signed



Name: Barbara Nicholls

Cabinet Portfolio held: Director of Adult Services

Date: 14/11/18

Lodging this notice

The signed decision notice must be delivered to the proper officer, Debra Marlow, Principal Democratic Services Officer in Democratic Services, in the Town Hall.

For use by Committee Administration

This notice was lodged with me on 14/11/18

Signed A. A. M.

